

## EMPLOYMENT OPPORTUNITY

The Salvation Army  
British Columbia

**POSITION:** Caseworker  
(Emergency Shelter, High & Low Barrier Housing Programs)

**FACILITY:** Northern Centre of Hope

**LOCATION:** 9824 99 Ave, Fort St. John BC



Giving Hope Today

### RESPONSIBILITIES:

- Monitors the environment and clients/residents to ensure safety and security; completes regular client/resident status checks and room searches as required
- Develops and implements case management of assigned clients/residents; assists clients/residents in establishing goals, monitoring progress, and prepares discharge plan
- Maintains and updates all appropriate documentation (including in-out and incident log books) related to guests and initiates any new documentation; complete all reports required by the funder and The Salvation Army
- Provides safe storage and recording of prescribed medications
- Coordinates and facilitates guest/resident programming as required
- Conducts all required shift change procedures prior to and after shift change
- Performs intake and discharge procedures for guests/residents as assigned
- Monitors appropriate behaviour; intervenes in crisis situations, provides emotional support and advocacy as required
- Engages in the development of inter-personal relationships that promote dignity and respect
- Liaises with Police, funders, court personnel, community agencies, families, and other staff members
- May provides orientation to newly hired staff, volunteers, students
- Performs other duties as assigned

### QUALIFICATIONS:

- Diploma or degree in social services, or related education
- Minimum three to five years of prior related experience
- Strong service ethic
- Team oriented & ability to take initiative
- Willingness to work with people from diverse socioeconomic and cultural backgrounds
- Criminal Record Check, CPR, First Aid and Non-Violent Crisis Training
- Computer literate

### SALARY/GRADE:

- Full Time, Permanent
- Hours: 40 hours per week rotating shifts with averaging agreement

### APPLICATIONS:

Interested applicants are encouraged to submit a cover letter and resume via email, with Caseworker in the subject line, to Northern Centre of Hope Human Resources:

[employeerelations@nchope.ca](mailto:employeerelations@nchope.ca)

**Deadline: Until Filled**

**Mission Statement:** The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.