

# Employment Opportunity - Posting

## The Salvation Army - [Division or THQ or NRO]



Giving  
Hope  
Today

<b>Job Title:</b>	Shift Supervisor	<b>Competition #:</b>	
<b>Ministry Unit/Dept:</b>	Northern Centre of Hope	<b>Status:</b>	Temporary Full time (maternity leave)
<b>Salary Range:</b>	Mid	<b>Date Posted:</b>	August 16, 2021
<b>Address:</b>	9824 99 Ave.	<b>Posting Expires:</b>	When position filled
<b>Applications Accepted By:</b>			
Fax or E-mail: <a href="mailto:employeerelations@nchope.ca">employeerelations@nchope.ca</a> Attention: Jared <p style="text-align: center;"><b>Please no phone calls.</b></p>		Mail:	
<b>MISSION AND VALUES:</b>			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p><b>Mission Statement</b>                  The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p><b>Core Values</b>                  The Salvation Army Canada and Bermuda has four core values:</p> <p><b>Hope:</b> We give hope through the power of the gospel of Jesus Christ.  <b>Service:</b> We reach out to support others without discrimination.  <b>Dignity:</b> We respect and value each other, recognizing everyone's worth.  <b>Stewardship:</b> We responsibly manage the resources entrusted to us.</p>			
<b>JOB DESCRIPTION:</b>			
<b>POSITION PURPOSE SUMMARY:</b>			
The Northern Centre of Hope shift supervisor is a part of the leadership team and acts as a working support to our frontline staff. This support role will work alongside another shift supervisor bringing direction and guidance to our greater team.			
<b>BASIC FUNCTIONS/RESPONSIBILITIES:</b>			
<ul style="list-style-type: none"> <li>• Gives input into orientating, training, evaluating; schedules staff in accordance with government contracts and Residential Standards; may respond and resolve complaints</li> <li>• During shift, takes lead role in crisis intervention, anger control, and disciplinary measures as required to ensure the safety of residents and staff; responds initially to resident grievances</li> <li>• Participates in the provision of the Case Management Plan including intake, support and other direct services to residents of the facility during shift; this includes appropriate use of rehabilitative and disciplinary measures</li> <li>• Establishes and maintains proper records, logs and files for the applicable shift to ensure the smooth operation of the facility; completes in-depth reports for significant incidents; prepares all resident files for discharge</li> <li>• Monitors staff safety practices in compliance with health and safety standards, and prepares, submits and acts on incident reports</li> <li>• Participates in or delegates the conduct of appropriate physical searches; maintains appropriate records of searches and house logs; monitors and checks logs to ensure the completion of regular security checks</li> <li>• Ensures directly and through staff, the maintenance of the security and upkeep of the building and grounds;</li> </ul>			

- monitors security equipment
- Provides statistical and evaluative information to management levels when required
- May request that materials be ordered
- Is partly responsible for scheduling and filling in when required.
- Performs other duties as assigned
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**QUALIFICATIONS AND EDUCATION REQUIREMENTS:**

**Education/Certifications:**

- The successful job applicant will have completed up to two (2) years of Community College
- Certificate in the social services field, would be considered an asset

**Experience:**

- Strong service ethic will be team oriented & have the ability to take initiative
- Willingness to work with people from diverse socioeconomic and cultural background

**Required Skills/Knowledge:**

- CPR, First Aid and Non-Violent Crisis Training
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**PREFERRED SKILLS/CAPABILITIES:**

Successful candidates, prior to hiring, may be required to provide:

- Background check consent
- A clear vulnerable sector screening
- A clean drivers abstract
- Completion of our online Armatus Abuse Training and required Health and Safety training

**HOURS: 40 hours per week**

*The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.*

We thank all applicants, however, only those candidates to be interviewed will be contacted.

*Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.*



The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.