

EMPLOYMENT OPPORTUNITY

The Salvation Army
British Columbia

POSITION: Custodian – Full Time

FACILITY: Salvation Army Northern Centre of Hope
9824 99 Ave.

LOCATION: Fort St. John, BC



Giving Hope Today

RESPONSIBILITIES:

- Ensures the general upkeep of the facility such as cleaning floors, washrooms, windows, dusting, collects and disposes of garbage, vacuums Checks, cleans, moves, arranges and dusts furniture as required
- Works with maintenance personnel to ensure the general upkeep of external property such as mowing lawns, keeping sidewalks clear of snow and ice, cleaning main floor outside windows, picking up litter, sweeping sidewalks, gardening/watering and pruning shrubs, raking
- Restocks washroom supplies and distributes received material as required
- Spot washes accessible walls, strips and waxes floors and shampoos carpets as required
- Establishes and monitors preventative maintenance procedures for related equipment; recommends repairs and purchases as required
- May perform a number of minor repairs and duties in a variety of trade areas such as electrical, carpentry, plumbing and painting; reports safety concerns and major repair issues (e.g. furniture and fixtures)
- Performs other duties as assigned

QUALIFICATIONS:

- Ability to sustain the daily routine of moderate to heavy lifting, reaching and bending
- Adaptability to changes and interruptions in normal work routine
- Commitment to maintaining confidentiality with regard to guest and shelter operations
- Willingness to work with individuals from differing backgrounds/cultures
- Completion of high school. Any specialized training or experience would be considered an asset

SALARY/GRADE:

- **Permanent Full-time, 37.5 hours per week**
- Hours: Generally, Monday – Friday 8am-4pm (some flexibility required for events)

APPLICATIONS:

Interested applicants are encouraged to submit a cover letter and resume via email, indicating CUSTODIAN in the subject line, to Northern Centre of Hope Employee Relations:

employeerelations@nchope.ca

Deadline: Until filled

Please note that we do not accept phone calls or drop in interviews, please follow application procedures. While we thank all who apply, only those who qualify will be contacted for an interview.

Mission Statement:

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.