

## EMPLOYMENT OPPORTUNITY

The Salvation Army  
British Columbia

**POSITION:** Thrift Store Clerk/Donation Attendant – Part Time

**FACILITY:** Salvation Army Thrift Store  
10116 100 Avenue

**LOCATION:** Fort St. John, BC



Giving Hope Today

### RESPONSIBILITIES:

- Receives and sorts donated items in the designated area
- Implements store layout plans/merchandise displays to attract customers
- Ensures attractiveness of the store through “Tidy Maintenance”
- Removes daily baling and recycling to the designated area
- Replenishes inventory levels based on Supervisor’s directions
- Promotes a high standard of cleanliness and efficiency in the sorting/receiving area
- Contributes to meeting store sales budgets
- Accurately completes customer transactions including credit cards, cash, debit, etc.
- Tests products to ensure their proper function
- Contributes to the control of inventory by retrieving, sorting, and pricing
- Performs other duties as assigned

### QUALIFICATIONS:

- Ability to sustain the daily routine of moderate to heavy lifting, reaching and bending
- Adaptability to changes and interruptions in normal work routine
- Commitment to maintaining confidentiality with regard to store operations
- Willingness to work with individuals from differing backgrounds/cultures
- Willingness to adhere to the dress code of neatness and cleanliness

### SALARY/GRADE:

- **Permanent Full-time, 24 hours per week**
- Hours: TBD, varying hours Mon-Sat (closed Sundays)

### APPLICATIONS:

Interested applicants are encouraged to submit a cover letter and resume via email, indicating Thrift Store Donation Attendant in the subject line, to Northern Centre of Hope Employee Relations:

[employeerelations@nchope.ca](mailto:employeerelations@nchope.ca)

**Deadline: Until filled**

Please note that we do not accept phone calls or drop in interviews, please follow application procedures. While we thank all who apply, only those who qualify will be contacted for an interview.

### Mission Statement:

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.