

Employment Opportunity - Posting

The Salvation Army – Fort St John B.C.



Giving
Hope
Today

Job Title:	Student Food Bank Worker	Competition #:	
Ministry Unit/Dept:	Fort St John/Community & Family Service Center	Status:	F/T Contract (7 Weeks)
Salary Range:	\$15.65	Date Posted:	
Address:	10116 100 Ave	Posting Expires:	When position is filled
Applications Accepted By:			
E-mail: employeerelations@nchope.ca Attention: HR Please no phone calls.		Mail: PO Box 6635 Fort St John, BC V1J 4J1	
MISSION AND VALUES:			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p>Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p>Core Values The Salvation Army Canada and Bermuda has four core values:</p> <p>Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone’s worth. Stewardship: We responsibly manage the resources entrusted to us.</p>			
JOB DESCRIPTION:			
POSITION PURPOSE SUMMARY:			
The Community Ministries Worker C assists in the organization and distribution of food bank donations.			
BASIC FUNCTIONS/RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Consistently demonstrates empathy and concern for clients/families • Provides emergency food hampers to clients as directed by supervisor • Assists in the organization, maintenance and general cleanliness of the Food Bank and/or Meal Centre, etc. • Receives (and/or declines) and sorts/organizes non-monetary donations or purchased products following standard procedures • May be responsible for ensuring safe handling of hazardous materials • Arranges for discarding of items that are not usable in accordance with policy • May direct work of volunteers assisting in the Food Bank • Records incoming/outgoing donations in proper logs • May assist in the maintenance of client files and statistical records, as directed • Will primarily communicate with The Salvation Army staff, volunteers and donors • Reports directly to: Community and Family Services Supervisor • The incumbent is involved in minor financial matters regularly, or on a relief basis, or has responsibility for the wise use of his/her own resources. 			

- He/She may be authorized to spend, disburse, or collect small amounts of cash.
- Performs other duties as assigned

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

Education/Certifications:

- The successful job applicant will have completed Public School

Required Experience/ Skills/Knowledge:

- Up to three (3) months of prior related experience; including, experience working with multi-barriered persons.
- WHMIS training
- Food Safe training
- Universal Precautions

HOURS:

PREFERRED SKILLS/CAPABILITIES:

- Attention to detail, problem solving and analytical skills
- Attentive listening, empathy to clients/volunteers
- Attention to occasional computer work
- Strong sense of integrity and confidentiality with professional ethics and a balanced sense of fairness and flexibility.

Successful candidates, prior to hiring, may be required to provide:

- Background check consent.
- A clear vulnerable sector screening.
- A clean drivers abstract.
- Completion of our online Armatus Abuse Training and required Health and Safety training.

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.

